

**Nativity of Mary School
School Board Meeting
7 PM Virtual
Minutes for 1/21/21**

Present: Vic Martucci, Fr. Ron Sajdak, Dr. Robert Cluckey, Sue Casilio, Harold Erbacher, Daylan Jellinick, Amy Connolly, Fr David Baker, Marc Hamerski, Drew Dorn, Ron Faso, Stacey Maouad, Mike Cucinotta

Excused: Bernie Kolber

Item	Discussion	Outcome
Meeting Start		Opening Prayer
Meeting Minutes 11/18/20	Correct Cash Raffle ticket sales numbers	Approved and Seconded with change
Pastor Report - Fr. Sajdak	Parish <ul style="list-style-type: none"> • Due to Covid, operating with reduced staff handling multiple jobs School <ul style="list-style-type: none"> • School Masses going well with half in church; half streamed in school • No recent Community/School Meetings - planning to resume meetings soon • Met with Joan Thomas - interim School Superintendent 	

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	<ul style="list-style-type: none">• She is meeting with all school pastors, administration, business managers, and a board member	

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<p>Pastor Report - Fr. Sajdak Cont</p>	<p>School Cont:</p> <ul style="list-style-type: none"> • Joan Thomas meeting cont: <ul style="list-style-type: none"> • Met with Fr. Sajdak, Dr. Cluckey and Vic Martucci (Janet was unavailable) • Purpose is to get a handle on school positions to relay back to new Bishop • She offered ideas and suggestion on various topics. • She was impressed with our handling of the tuition increase to meet market rate • We displayed how we have addressed many of the concerns initially outlined • We seem to be cohesive and she seemed confident in our leadership <ul style="list-style-type: none"> • Happy with our financial progress and realistic goals for financial solvency • Nativity seems well positioned for the future • Our focus and goals remain the same - develop a strong foundation that eliminates the school's need for the parish subsidy 	

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Executive Committee - Vic	<ul style="list-style-type: none"> • No new business • Made aware of new business model being created by Dr. Lefevre designed to develop business ventures whose profit is used by schools to replace the lost diocesan subsidies. 	Vic to send link for Dr. Lefevre's proposal
Finance Committee - Harold Erbacher	<p>Current financial standing:</p> <ul style="list-style-type: none"> • Surplus in parish budget due to increased collections and a process change • Faith Formation budget shortfall <ul style="list-style-type: none"> • Lower tuition collection from online programs • Less than projected income from Car Raffle • But saw savings from cancelled program events - retreats etc. • School budget: <ul style="list-style-type: none"> • Showing a surplus but still under projected surplus <ul style="list-style-type: none"> • Tuition collections higher than projected • Car raffle performed under projection <p>Gala</p> <ul style="list-style-type: none"> • Planning and execution in full swing • Currently have over \$15,000 in sponsorships • Board members will be contacted regarding possible sponsorships and participation 	

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<p>Finance Committee Cont - Harold Erbacher</p>	<p>Car Raffle Questions: Concerns regarding full year budget with shortfall in Car Raffle:</p> <ul style="list-style-type: none"> • Should we do a raffle this spring getting another one into this fiscal year's budget? • Next fall's car raffle drawing should be moved to January so that the winner has time (11.5 months) to plan for the tax ramifications <ul style="list-style-type: none"> • A January drawing would allow us to sell tickets around Christmas, too. • Need to think about if we want to change the vehicles offered? <ul style="list-style-type: none"> • More diversity of choices? Use higher-end vehicles • Do we continue the 3 for \$125 sales approach or revert to the original plan of \$100/ticket with no discount? 	<ul style="list-style-type: none"> • Board members should review suggestions regarding car raffle and fundraising. • Send any thoughts and/or suggestions to the board THIS WEEK for review and discussion by the Executive Committee and Finance Council

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Principal report - Dr. Cluckey	Covid Update <ul style="list-style-type: none">• No confirmed cases among school kids• Quarantined one class week before Christmas break.• Teacher taught from the classroom and maintained other in-school classes	

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<p>Principal report cont - Dr. Cluckey</p>	<ul style="list-style-type: none"> • Testing on target <ul style="list-style-type: none"> • Received limited lab license • Have maintained 20% testing of staff, students, and teachers biweekly • Vaccines opened to teachers and staff with most opting to get it. <ul style="list-style-type: none"> • With current shortage not sure of vaccination timing. • Currently being scheduled by individuals so at the mercy of the system and availability • Dr. Cluckey vaccinated - 1st shot last week, and second dose confirmed <p>In school activities</p> <ul style="list-style-type: none"> • Able to continue with fun family activities over the holidays using Covid protocols <ul style="list-style-type: none"> • Santa visited the school - visiting each classroom and masked • North Pole shop a success • Celebrating Bills success • School store has been very popular with the students 	

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Education Committee - Dr Cluckey	<ul style="list-style-type: none"> • Discussing best process for in-school, remote and partial remote options during COVID protocols - work in progress • New Math Series - new teacher doing well <ul style="list-style-type: none"> • Diocese and internal help assisting her 	

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<p>Advancement Report - Amy</p>	<p>Enrollment:</p> <ul style="list-style-type: none"> • Registration for current families started 1/4 opening up to new families 1/24 • Current registration at 160 - 130 K-8; 30 prek3-KR • Kindergarten currently full with a 10 student waitlist • All but 2 new families from this year have reregistered for next year. • New family registered the 3 siblings of the 1 student enrolled in 20/21 <p>Open House: 1/31 - no students on campus</p> <ul style="list-style-type: none"> • Virtual Tour option • In person tours by appt only • Have 5 tour guides and 3 time slots for a total of 15 tours. <ul style="list-style-type: none"> • Currently have 9 of 15 slots filled • Fr Sajdak has requested student participation for mass that weekend - lectors? <p>Registration Capacity</p> <ul style="list-style-type: none"> • Currently planning for pre-covid enrollment • Goal of 20-24 student per class • Need to clarify restraints with executive committee and dependent on COVID protocols going into next year with vaccine rollout 	<ul style="list-style-type: none"> • Finalizing messaging regarding registration and unknown class capacity for 21/22 school year • Further discussion needed on enrollment capacity • Student lectors at mass

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Advancement Report Cont. - Amy	<p>Catholic School's Week:</p> <ul style="list-style-type: none"> • Many fun, socially distant - following COVID protocol - events scheduled <ul style="list-style-type: none"> • Silent Disco • Classroom nerf target challenge • Painting "Kindness" rocks • Nativity Open Skate - scheduled after catholic school week but advertised now <ul style="list-style-type: none"> • Organized by new family • Using signup genius <ul style="list-style-type: none"> • Orange Max - 65 people • Yellow Max - 120 • Siblings allowed on ice - no parents • Small cost per person • At outside rink in East Aurora 	
HSA Update - Drew Dorn	<p>Events:</p> <ul style="list-style-type: none"> • Gala rolling out \$10,000/\$150,000 raised so far • Approve of second car raffle but need to consider timing • 1st annual golf tournament schedule for 6/21 with projected earning of \$50,000 • Fun Run event scheduled for 1st week in May 	

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	<ul style="list-style-type: none"> Working on support of parents to capitalizing on fundraising 	
Alumni Committee - Amy Connolly	Working on developing new way to capture alumni information. Not happy with Facebook process	Find way to encourage alumni to attend golf tournament
New Business	<ul style="list-style-type: none"> Need to address current Board Member term limits at next meeting to prepare for end of terms Today was Fr. Baker's last meeting - hoping his replacement (Fr. Nowak) will agree to take his place on the board 	Board Member term limit review
Closing Prayer		<ul style="list-style-type: none"> Next meeting March 18, 7pm Committees continue to meet to work on initiatives Members to submit fundraising thoughts to board this week

COLOR KEY: * IDEAS FOR FURTHER DISCUSSION *ACTION ITEMS *NEED CLARIFICATION FOR MINUTES

