

## MySchoolBucks.com Lunch System

**To Obtain Your Child's Student ID: Call the main office, or email Amy Connolly. Also, your child's teacher will provide your child's ID number before school begins.**

With current national attention being focused on children's health and wellness issues, we are excited to provide parents a convenient, easy, and secure online prepayment service to deposit money into your child's school meal account at any time. This service also provides parents the ability to view your child's account balance through a web site called MySchoolBucks.com. By having money in each child's account prior to entering the cafeteria, we find the lunch lines move along much faster so your child has more time to eat and be with friends.

Also, parents will have the ability to print out a copy of their child's eating history report. This history report will show you all dates and times that your child has purchased a breakfast and or lunch within the past thirty days.

To access these services:

Go to <https://www.myschoolbucks.com>. From this site you will create your account and add money to your child's school meal account. All you need is your child's name and student ID number. Payments may be made with a major credit or debit card.

If you choose not to take advantage of the online prepayment service you may continue to make advance payments via check, which should be made payable to the Clarence Schools. Please write your **child's full name and ID #** on the check.

### Registering for MySchoolBucks.com

- You will first need your child's 9 digit student ID number; can be found on the front side of this document or by contacting the main office.
- Go to <https://www.myschoolbucks.com>
- Click **Register for a free account**
  
- Enter the required information on the next few pages

### Add Students to Your Family Account

- When you log in you will be taken to the Getting Started page
- Click on **look up your students**
- Select your child's school and enter his/her first and last name along with the student number - Click **Find Student**
- Click **Add Student** under your child's information.
- Click **look up your students** to repeat the process for additional children

### How to Make a Deposit

- Click **Make a Payment** located next to **Add Student**.
- Enter an amount in the **Payment Amount** box next to your child's name. Repeat for any other children you wish to deposit money for.
- Click **Add to Basket**

- Review your deposit amount and press  
Check Out Now when ready
- Enter your credit/debit card information on the next 2 pages
- Press **Place Order** when ready
- Click the **Print Receipt** button to get a receipt of your order or press **Finish** to complete your order

For additional help, please visit the online training center: <http://www.learnmyschoolbucks.com/Parent/>

Any questions call the Nativity Main Office or the Clarence Food Service Office at 407-9095.

-- If you have more than one child, enter the amount you wish to deposit into the column next to each child's name

Joan DiBartolomeo  
Clarence Schools Food Service Director